



TAUNTON MUNICIPAL AIRPORT
COMMISSION

MINUTES OF MEETING
September 26, 2012

Commissioners: Charlie Menard, Chairman/Treasurer
Maryan Nowak, Vice Chairman
Bob Adams (Absent)
Carolyn Basler
Fred Terra

Airport Manager: Dan Raposa
Assistant Airport Manager: Joe Lawlor
Recording Secretary: Gwendolyn Borden

Others in Attendance: Bob Mallard: Airport Solutions Group
Jim Madigan, Civil Air Patrol

Meeting called to order at 7:00 p.m. by Chairman Menard.

Bob Mallard of Airport Solutions Group - (See attached report) submitted by Bob Mallard for the status of projects ASG is working on for the airport. After the report Bob talked about the land acquisition/easement project noting critical areas most needing the removal of very tall pines encroaching at least 40' into airspace. These trees if topped would look ridiculous, leaving just a tall stump. The best alternative would be to remove completely. We really need to start approaching the property owners and let them know who we are, why we are approaching them, what we need to do and why we need to do it. The FAA will not consider the rehab of the runway without the safety areas and the approaches clear. So the choices are a multi-year project of getting easements and getting the trees down or consider shortening the runway. Bob has done an analysis and the runway could be shortened and eliminate a lot of the easements/clearing but that is not a great alternative because it would be making a short runway even shorter. The runway is at 1900 feet now and making it shorter could make it 1500 feet. Bob would not recommend going shorter than 1500 feet because state regulations state that the minimum length is 1500 feet. The best way to get the runway rehabbed ASAP is to consider shortening it, staying the course we're on, getting the easements and clearing the trees. The good news is this runway according to the ALP last performed by Jacobs Engineering, is considered an A-I, an arc of an A-I. The

designation A stands for approach speed and the I is for wing span. The A-I is the designation for the smallest runway you can get, so in its' current state at 1900 feet, it is an A-I. After discussions it was agreed that Dan will initiate contact with Rui Dutra with regard to his land on Caswell Street. There were no further questions or comments for Bob and Charlie thanked him for his attendance and the ideas that his brings before the commission. Bob was excused.

Minutes: August 29, 2012 – Fred: motions to accept as presented. Carolyn: seconds the motion. All in favor: unanimous. So voted.

Treasurers' Report for September 2012 – Income \$87,283.31, Expenses \$57,855.35 for a Positive Cash Flow of +\$29,427.96. Carolyn: motions to accept the report subject to audit and authorize the processing of the bills for payment. Fred: seconds the motion. All in favor: unanimous. So voted.

Charlie asked the commissioners to review the projects costs breakdown submitted by Bob Mallard for the AIP Capital Improvement Program and reminds all that we need to tighten up on our spending so we can have our share of the money for upcoming projects.

Airport Managers' Report – Dan reported on the following:

1. **Fuel Survey** – Fuel sales have been very good. Our current fuel price is \$6.25 for credit, checks and house accounts and \$6.06 cash. Our fuel price is one of the lowest in the area.
2. **Airside Inspections** – *Tie Downs, Lights and Fuel Farm:* We are in real good shape, everything up and running. As a reminder to all, **Rope** is available for anyone with a tie down needing new rope.
3. **UST Operator Certification** – Dan spoke with Asst. DPW Commissioner Tony Abreau with regard to this item. Tony stated that he is waiting for word from BETA who is helping him to get the certification needed and he will be the designated person for certifications for UST's and we will operate under his certification.

4. **FAA Obstruction Removal** – covered under ASG report.
5. **TAA Pig Roast** – Dan reported that complimentary tickets were sent to pilots who participated in our Open House/Neighborhood Appreciation Day. The Pig Roast as always was a success and having this activity here at the airport is an asset.
5. Dan received a communication with regard to a Statewide Pavement Management Program. Pavement will be inspected by 2-person crews from Hoyle-Tanner on the aircraft operating area. Our airport is scheduled for inspection November 9.

Old Business

1. **Furmanik/Airport Property Meeting Update** – Maryan reported that Atty. Strojny on behalf of his client Mr. Frenette, made a presentation at the ZBA meeting held on September 13. The ZBA was concerned about the number of lots proposed and also some issues with the fence. The petition was denied unless they come up with a revised plan that is significantly different than what was presented. The following Monday Maryan spoke with Atty. Strojny and he said that they are going to try and get something together for the November ZBA meeting taking into consideration the things that were recommended at the September meeting. Maryan stated that going before the ZBA in November does not seem realistic because Atty. Strojny would have to appear before the Conservation Commission and the Planning Board to get their approvals on a new plan before going before the ZBA. When new plans are submitted to the boards, Maryan will get a copy and let the commissioners know. Carolyn feels we should pursue the issue of the recording of the deed for the 15 foot strip of land to the City. Also, when new plans are submitted for a repetitive petition, it will be considered a new case and we will need to respond again with a letter from the commission.

New Business

1. Charlie reported that the Mayor's Office has been notified of the pending opening of a seat on the commission and names of two interested parties were submitted. We have not yet heard back on an appointment.

New Business – continued

2. At this time Charlie presented a plaque to Commissioner Nowak who is retiring, in recognition and deep appreciation of his service to the Taunton Municipal and Airport and the Commission. Charlie stated that he hopes Maryan will still come to the airport and be involved and be as helpful as he can and has always been and we appreciate the help in all matters.

Carolyn informed Dan that she noticed that the windsock on the terminal building is holding on by a thread and needs attention. Dan stated that he has called TMLP for assistance.

Public Input

Fred reported for the TAA on the Pig Roast held at the airport on September 8th. Everyone had a good time, the food was great and the TAA appreciates the use of the Lenny F. Rose SRE Building for the event.

Fred: motions to adjourn at 8:42 p.m. Carolyn: second. All in favor, unanimous. So voted

Next meeting October 31, 2012 at 7:00 p.m. in the Leonard F. Rose SRE Building.

ACTION ITEMS

MEMORANDUM

TO:	Charles R. Menard, Sr., Commission Chairman Daniel J. Raposa, Airport Manager	FROM:	Bob Mallard
LOCATION:	Taunton, MA	LOCATION:	Woburn, MA
SUBJECT:	Monthly Status Report – Misc. Projects	DATE:	September 26, 2012

This memo describes the current status of miscellaneous engineering and planning projects at the Taunton Municipal Airport as of the date indicated above.

EA/EIR – FY2012 AIP PROJECT

- Continued coordinating with ASG sub-consultant *Epsilon Associates* in the development of EA/EIR project;
- Follow-up coordination provided to the Taunton Conservation Commission pursuant to the public hearing held for the ANRAD application on August 13th; a favorable ORAD was subsequently issued;
- Continued with development of the Draft Archeological Report;
- Initiated development alternatives for the areas identified in the EA/EIR project;
- Continued with project management & contract administration.

PHASE 1 RW 4-22 EASEMENT/LAND ACQUISITION – FY2012 AIP PROJECT

- Conducted internal meetings regarding airspace analysis at the Runway 4 end;
- Refined airspace analysis and produced multiple maps depicting penetration analysis for existing vegetative cover and ground topography;
- Delivered various maps to the Airport for review and conducted review meeting w/Dan Raposa;
- Conducted research of Assessor Maps and ownership information for the targeted properties;
- Continued design of draft easement plans;
- Coordinated with sub-consultants regarding project start-up;
- Continued with project management & contract administration.

AIRFIELD SECURITY SYSTEM IMPROVEMENTS – FY2012 ASMP PROJECT – PROJECT IS CLOSED OUT

- Installation of the security system improvements is now complete. ISYS received the new junction boxes and mounted the card readers to the pedestals;
- Attended meeting with Brian Ingalls (ISYS) and Dan Raposa to review computer system; confirmed that the new system is working properly;
- Coordinated contract paperwork requirements between Airport and ISYS;
- Coordinated inquiry from ISYS regarding payment; coordinated additional PV paperwork;
- Project can be closed out pending final payment;
- Continued with project management & contract administration.

POWER RAKE AND ROLLER ATTACHMENT – FY2012 ASMP PROJECT

- The Landpride Rake was delivered to the Airport on June 8, 2012;
- The Roller was delivered to the Airport on August 2, 2012 – hose fittings were found to be incompatible;
- Assisted the Airport with coordination of new hydraulic couplings from Handy Hitch;
- Airport is coordinating directly with John Deer to acquire the proper couplings;
- Continued with project management & contract administration;

EMERGENCY RAMP PAVEMENT REPAIRS – FY2013 ASMP PROJECT

- ASG previously participated in teleconference with the Airport Chairman and Manager regarding potential MassDOT Aeronautics Division (ASMP) funding for emergency pavement repairs in the main terminal ramp;
- Prepared MassDOT Grant Application paperwork for TAN execution and submittal to MassDOT;